

THE NATIONAL COMMISSION FOR SELF HELP LIMITED FINANCIAL STATEMENTS 30 SEPTEMBER 2018

Table of Contents

| Statement of Management's Responsibilities | Page 2 |
|--|---------|
| Independent Auditors' Report | Page 3 |
| Statement of Financial Position | Page 6 |
| Statement of Comprehensive Income | Page 7 |
| Statement of Changes in Equity | Page 8 |
| Statement of Cash Flows | Page 9 |
| Notes to Financial Statements | Page 10 |

The National Commission for Self Help Limited

Statement of Management's Responsibilities

Management is responsible for the following:

- Preparing and fairly presenting the accompanying financial statements of The National Commission for Self Help Limited ('the Company') which comprise the statement of financial position as at 30 September 2018, the statements of comprehensive income and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information:
- Ensuring that the Company keeps proper accounting records;
- · Selecting appropriate accounting policies and applying them in a consistent manner;
- Implementing, monitoring and evaluating the system of internal control that assures security
 of the Company's assets, detection/prevention of fraud, and the achievement of the
 Company's operational efficiencies;
- Ensuring that the system of internal control operated effectively during the reporting period;
- Producing reliable financial reporting that comply with laws and regulations; and
- Using reasonable and prudent judgement in the determination of estimates.

In preparing these financial statements, management utilised the International Financial Reporting Standard for Small and Medium-sized Entities ('IFRS for SMEs'), as issued by the International Accounting Standards Board and adopted by the Institute of Chartered Accountants of Trinidad and Tobago. Where IFRS for SMEs presented alternative accounting treatments, management chose those considered most appropriate in the circumstances.

Nothing has come to the attention of management to indicate that the Company will not remain a going concern for the next twelve months from the reporting date; or up to the date; the accompanying financial statements have been authorised for issue, if later.

Management affirms that it has carried out its responsibilities as outlined above.

Signed | I

Date: 28 June 2023

Signed

Title: Director

Date: 28 June 2023



Independent Auditor's Report

To the Directors,

Report - Audit of the Financial Statements of The National Commission for Self Help Limited

Opinion

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We have audited the financial statements of The National Commission for Self Help Limited ("the Company"), which comprise the statement of financial position as at 30 September 2018, and the statements of comprehensive income, changes in equity and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Company as at 30 September 2018, and its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standard for Small and Medium-sized Entities ("IFRS for SMEs").

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing ("ISAs"). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Company in accordance with the International Ethics Standards Board for Accountants' Code of Ethics for Professional Accountants ('IESBA Code'), and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of management and those charged with governance for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with IFRS for SMEs, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Company's financial reporting process.



Independent Auditor's Report (Continued)

Auditors' Responsibilities for the Audit of the Financial Statements (continued)

Our objectives are to obtain reasonable assurance about whether the financial statements are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken based these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether
 due to fraud or error, design and perform audit procedures responsive to those risks, and
 obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The
 risk of not detecting a material misstatement resulting from fraud is higher than for one
 resulting from error, as fraud may involve collusion, forgery, intentional omissions,
 misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit
 procedures that are appropriate in the circumstances, but not for the purpose of expressing
 an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.



Independent Auditor's Report (Continued)

Auditor's Responsibilities for the Audit of the Financial Statements (continued)

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

San Juan 28 June 2023

Chartered Accountants

The National Commission for Self Help Limited Statement of Financial Position As at 30 September 2018

| ASSETS Non-current assets | Note | 2018 <u>TT\$</u> | 2017 <u>TT\$</u> |
|--|--------|---------------------|---------------------|
| Property and equipment Total non-current assets | 4 | <u>245,914</u> | <u>374,195</u> |
| | | <u>245,914</u> | <u>374,195</u> |
| Current assets Government funding receivables | 5 | 255,946 | 10,323,514 |
| Abercrombie Fund Account | | 1,738,256 | 2,235,705 |
| Cash in hand and at bank Other receivables and prepayments | 6 7 | 6,194,426 71,638 | 1,947,471 73,039 |
| Total current assets | • | 8,260,266 | 14,579,729 |
| Total assets | | <u>8,506,180</u> | 14,953,924 |
| EQUITY AND LIABILITIES | | | |
| Equity Stated capital | 8 | 2 | 2 |
| Accumulated (deficit)/ surplus | · | <u>(6,410,649)</u> | <u>(6,827,507)</u> |
| Total equity | | <u>(6,410,647)</u> | <u>(6,827,505)</u> |
| Liabilities Accounts payable and accruals | 9 | 14,916,827 | 21,781,429 |
| Total liabilities | Ū | 14,916,827 | 21,781,429 |
| Total equity and liabilities | | <u>8,506,180</u> | 14,953,924 |

The notes on pages 10 to 18 form an integral part of these financial statements.

On 28 June 2023, the Board of Directors authorized these financial statements for issue.

Director:

Director

The National Commission for Self Help Limited Statement of Comprehensive Income For the Year Ended 30 September 2018

1. 1 . .

| Income | <u>Note</u> | 2018 <u>TT\$</u> | 2017 <u>TT\$</u> |
|--|-------------|---------------------|---------------------|
| Development programme funding | | 5,754,217 | 13,691,568 |
| Recurrent expenditure funding | | 10,805,244 | 9,638,994 |
| National social implementation programme funding | | 2,587,738 | 3,392,368 |
| Interest income | | 19,623 | 34,429 |
| Other income | | 1,800 | <u>159,108</u> |
| | | <u>19,168,622</u> | <u>26,916,467</u> |
| Expenditure | | | |
| Development programme | | 4,961,022 | 15,586,168 |
| Administrative and general expenses | 10 | 12,670,480 | 11,751,303 |
| National social implementation programme | | <u>1,124,462</u> | 9,846,664 |
| Total Operating Expenses | | <u>18,755,964</u> | 37,184,135 |
| Net surplus/(deficit) for the year | | 412,658 | (10,267,668) |

The notes on pages 10 to 18 form an integral part of these financial statements.

The National Commission for Self Help Limited Statement of Changes in Equity For the Year Ended 30 September 2018

7. 9

| 2018 | Stated Capital <u>TT\$</u> | Accumulated Surplus/(Deficit) <u>TT\$</u> | Shareholder's Equity <u>TT\$</u> |
|--|----------------------------------|---|--|
| Balance as at 01 October 2017 Prior period adjustments (Reversal of accruals and project expenses) | 2 - | (6,827,507) (52,165) | (6,827,505) (52,165) |
| Prior period adjustments (Reversal of provision for project expenses) | - | 56,365 | 56,365 |
| Net surplus for the year Balance as at 30 September 2018 | 2 | 412,658 (6,410,649) | 412,658 (6,410,647) |
| 2017 Balance as at 01 October 2016 Net deficit for the year Balance as at 30 September 2017 | 2 | 3,440,161 (10,267,668) (6,8 27,507) | 3,440,163 (10,267,668) (6,827,505) |

The notes on pages 10 to 18 form an integral part of these financial statements.

The National Commission for Self Help Limited Statement of Cash Flows For the Year Ended 30 September 2018

| | 2018 <u>TT\$</u> | 2017 <u>TT\$</u> |
|--|--------------------------------|---------------------|
| Cash Flows from Operating Activities: | | |
| Net surplus/(deficit) for the year Adjustments: | 412,658 | (10,267,668) |
| Depreciation Discounting to the state of the | 128,281 | 149,391 |
| Prior period adjustments | <u>4,200</u> 545,139 | (10,118,277) |
| Changes in: | 0.10,100 | (10,110,271) |
| Government funding receivable | 10,067,568 | (3,367,010) |
| Other receivables and prepayments | 1,401 | (10,205) |
| Accounts payable and accruals | <u>(6,864,602)</u> | 9,449,285 |
| Net Cash generated from/(used in) Operating Activities | <u>3,749,506</u> | <u>(4,046,207)</u> |
| Cash Flow from Investing Activities: | | |
| Proceeds from the sale of assets | - | (004.040) |
| Purchase of assets | | <u>(281,048)</u> |
| Net Cash used in Investing Activities | | <u>(281,048)</u> |
| Net Increase/(Decrease) in Cash and Cash Equivalents | 3,749,506 | (4,327,255) |
| Cash and cash equivalents at the beginning of the year | <u>4,183,176</u> | <u>8,510,431</u> |
| Cash and Cash Equivalents at the End of the Year | <u>7,932,682</u> | <u>4,183,176</u> |
| Represented by: | | |
| Cash in hand and at bank | 6,194,426 | 1,947,471 |
| Abercrombie Fund Account | 1,738,256 | 2,235,705 |
| Cash and Cash Equivalents | 7,932,682 | 4,183,176 |
| | | |

The notes on pages 10 to 18 form an integral part of these financial statements.

1. Incorporation and principal activity

The National Commission for Self Help Limited ("the Company") was established by the Cabinet of the Government of the Republic of Trinidad and Tobago on 7th April 1987. The Company was registered as a state-owned on 14th April 1987. It is operated under the aegis of the Ministry of Local Government but was subsequently transitioned to the Ministry of Community Development Culture and the Arts.

The Company is a non-profit, non-political organization engaged in mobilising from within Trinidad and Tobago and elsewhere, physical, financial, and human resources in pursuit of its role of facilitating self-help.

2. Summary of significant accounting policies

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Basis of preparation

The financial statements of the Company have been prepared in accordance with International Financial Reporting Standards for Small and Medium-sized Entities ("IFRS for SMEs"). The financial statements have been prepared under the historical cost convention.

The preparation of financial statements in conformity with IFRS for SMEs requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Company's accounting policies. Areas involving a higher degree of judgement and complexity, or areas where assumptions and estimations are significant to the financial statements are disclosed in Note 3.

a) Foreign currency transactions

Items included in the financial statements of the Company are measured using the currency that best reflects the economic substance of the underlying events and the circumstances relevant to the Company ("the functional currency"). The functional and presentation currency of the Company is the Trinidad and Tobago dollar.

Foreign currency transactions are translated into the functional currency using the exchange rates prevailing at the dates of the transactions. Foreign exchange gains and losses resulting from the settlement of such transactions and from the translation of monetary assets and liabilities denominated in foreign currencies are recognized in the statement of comprehensive income.

b) Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less at the time of purchase, which are subject to an insignificant risk of changes in value.

2. Summary of Significant Accounting Policies (Continued)

c) Property and equipment

Property and equipment are recorded at cost less accumulated depreciation at rates which are expected to apportion the cost of the assets on a systematic basis over their estimated useful lives.

Property and equipment are depreciated on the reducing balance basis over the estimated useful lives of the assets as follows:

| Furniture and fittings | 10% |
|------------------------|-----|
| Office equipment | 20% |
| Computer equipment | 20% |
| Building improvements | 25% |
| Motor vehicles | 25% |

Property and equipment under construction are recorded as construction in progress until ready for their intended use; thereafter they are transferred to the related category of property and equipment and depreciated over their estimated useful lives.

Repairs and renovations are normally expensed as they are incurred. Expenses are reported as assets only if the amounts involved are substantial and one or more of the following conditions is satisfied: the original useful life is prolonged, the capacity is increased, the quality of the service or products is enhanced materially, or production costs are reduced considerably.

The gain or loss arising on the disposal or retirement of an item of property and equipment is determined as the difference between the sales proceeds and the carrying amount of the asset and is recognized in the statement of comprehensive income.

The carrying amount of property and equipment is reviewed whenever events or changes in circumstances indicate that impairment may have occurred.

d) Government grants

Grants from the government are recognised at their fair value in the statement of comprehensive income where there is reasonable assurance that the grants will be received, and the Company has complied with all attached conditions. Grants received where the Company has yet to comply with all attached conditions are recognised as a liability (within deferred grants) and released to income when all attached conditions have been complied with.

2. Summary of Significant Accounting Policies (Continued)

e) Impairment of assets

Non-financial assets

At each reporting date, non-financial assets are reviewed to determine whether there is any indication that these assets have suffered an impairment loss. If there is an indication of possible impairment, the recoverable amount of these assets is estimated and compared with its' carrying amount. If estimated recoverable amount is lower, the carrying amount is reduced to its estimated recoverable amount and an impairment loss is recognised immediately in the statement of comprehensive income.

If an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount but not exceeding the amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised immediately in the statement of comprehensive income.

Financial assets

At the end of each reporting period, the carrying amounts of accounts receivable are reviewed to determine whether there is objective evidence that the amounts are not recoverable. If so, an impairment loss is recognised immediately in the statement of comprehensive income.

f) Provisions

Provisions are recognized when the Company has a present obligation (legal or constructive) resulting from a past event, it is probable that the Company will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation.

The amount recognized as a provision is the best estimate of the consideration required to settle the present obligation at the end of the reporting period, given the risks and uncertainties surrounding the obligation. Where a provision is measured using the cash flows estimated to settle the present obligation, its' carrying amount is the present value of those cash flows.

When the economic benefits required to settle a provision are expected to be recovered from a third party, a receivable is recognized as an asset if it is virtually certain that reimbursement will be received, and the amount of the receivable can be measured reliably.

2. Summary of Significant Accounting Policies (Continued)

g) Accounts Payable and Accruals

Accounts payables and accruals are obligations on the basis of normal credit terms and do not bear interest.

h) Stated Capital

Stated capital represents the nominal value of shares that have been issued.

3. Critical judgements and the use of estimates

The preparation of financial statements in conformity with IFRS for SMEs requires management to make critical judgements and use estimates and assumptions that affect the application of policies and amounts reported in the financial statements and related notes to the financial statements. The estimates and assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from the estimates and assumptions used.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized in the year in which the estimate is revised if the revision affects only that year, or in the year in which the estimate is revised if the revision affects both current and future years.

Key sources of uncertainty, which requires the use of estimates and assumptions, include:

Useful lives and residual values of property and equipment

The estimates of useful lives as translated into depreciation rates are detailed in the property and equipment policy above. These rates and the residual lives of the assets are reviewed annually.

Contingent liabilities

Management applies its judgement to the facts and advice it receives from its attorneys, advocates, and other advisors in assessing if an obligation is probable, more likely than not, or remote. Such judgement is used to determine if the obligation is recognized as a liability or disclosed as a contingent liability.

The National Commission for Self Help Limited Notes to the Financial Statements 30 September 2018

4. Property and equipment

| Cost | Furniture and fittings TT\$ | Office equipment TT\$ | Computer equipment TT\$ | Building improvements TT\$ | Motor vehicles | Total ∏\$ |
|--|-----------------------------------|-----------------------------|-------------------------------|----------------------------------|-------------------|--------------|
| As at 01 October 2018 | 882,222 | 449,280 | 945,978 | 497,259 | 1,170,097 | 3,944,836 |
| At 30 September 2018 | 882,222 | 449,280 | 945,978 | 497,259 | 1,170,097 | 3,944,836 |
| Accumulated depreciation | 800 354 | 428 058 | 806 845 | 365 202 | 1 170 000 | 2 570 644 |
| Charge for the year | 19,241 | 9,197 | 55,854 | 43,989 | - 1,0,032 | 128,281 |
| At 30 September 2017 | 819,595 | 437,255 | 862,699 | 409,281 | 1,170,092 | 3,698,922 |
| Carrying value At 30 September 2018 | 62,627 | 12,025 | 83,279 | 87,978 | יטו | 245,914 |
| At 30 September 2017 | 81,868 | 21,222 | 139,133 | 131,967 | 20 | 374,195 |

11. 1

| | | 2018 <u>TT\$</u> | 2017 <u>TT\$</u> |
|----|--|---|---|
| 5. | Government Funding Receivables Outstanding request for funding from the Ministry (Self-help IDF) SEMP premiums paid on behalf of the NSIP Project Unit Total | <u>-</u> <u>255,946</u> <u>255,946</u> | 10,067,568 <u>255,946</u> 10,323,514 |
| 6. | Cash in Hand and at Bank Cash in hand Cash at bank | 4,000 <u>6,190,426</u> <u>6,194,426</u> | 4,000 <u>1,943,471</u> <u>1,947,471</u> |
| 7. | Other Receivables and Prepayments Other receivables Prepayments | 3,462 <u>68,176</u> 71,638 | 4,863 <u>68,176</u> <u>73,039</u> |
| 8. | Share Capital Authorized: An unlimited number of ordinary shares of no-par value | | |
| | Issued and fully paid: 2 Ordinary shares of no-par value | <u>2</u> 2 | <u>2</u> 2 |
| 9. | Accounts Payables and Accruals Accounts payable Accruals Other payables | 11,768,512 2,630,890 517,425 14,916,827 | 20,490,117 791,413 499,899 21,781,429 |
| | Accounts payables and accruals are aged as follows: Less than 1 year 1-4 years Over 4 years | 4,595,157 10,161,750 159,920 14,916,827 | 15,098,944 5,867,957 814,528 21,781,429 |

| | | 2018 | 2017 |
|-----|--|----------------|-------------|
| | | <u>TT\$</u> | <u>TT\$</u> |
| 10. | Administrative and General Expenses | | |
| | Advertising, printing, and publicity | 1,456 | 32,268 |
| | Bank charges | 3,124 | 3,492 |
| | Computer, consulting, and contracting services | 143,692 | 254,713 |
| | Depreciation | 128,281 | 149,391 |
| | Directors' remuneration and expenses | 513,000 | 594,000 |
| | Directors' other expenses | 16,362 | 62,645 |
| | Electricity | 116,918 | 127,921 |
| | Employees' gratuities | 1,034,765 | 1,067,827 |
| | Insurance | 17,942 | 10,823 |
| | Legal and professional fees | 994,965 | 195,678 |
| | Motor vehicle expenses | 16,699 | 52,554 |
| | Office supplies and stationery | 91,257 | 108,360 |
| | Rent – office | 2,071,546 | 1,707,314 |
| | Rent - car park | 93,339 | 12,682 |
| | Repairs and maintenance | 25,998 | 34,903 |
| | Salaries and staff costs | 6,271,447 | 6,458,536 |
| | Security | 196,289 | 189,756 |
| | Disposals/ write off | (17) | (17) |
| | Staff training and welfare | 107 | 38,373 |
| | Telephone | 287,782 | 12,274 |
| | Travelling | <u>645,528</u> | 637,810 |
| | | 12,670,480 | 11,751,303 |

11. Related Party Transactions

Parties are related if one party can control the other party or exercise significant influence over the other party in making financial decisions.

Key management personnel are those persons having the authority and responsibility for planning, directing, and controlling the activities of the Company.

Transactions are entered into with related parties in the normal course of business. These transactions were carried out on commercial terms at market rates.

Balances and transactions with related parties and key management personnel during the year were as follows;

| year were do remain. | 2018 <u>TT\$</u> | 2017 <u>TT\$</u> |
|--|-------------------------------------|--|
| Expenses Director remuneration Director allowances | 472,500 40,500 513,000 | 528,000 <u>66,000</u> 594,000 |
| Key management compensation Short term benefits | 450,484 | 307,868 |

12. Contingencies

There are no contingent assets or liabilities as at the reporting date.

Beginning in January 2020, global financial markets have experienced and may continue to experience significant volatility resulting from the spread of a novel coronavirus known as COVID-19. The outbreak of COVID-19 resulted in travel and border restrictions, quarantines, supply chain disruptions, lower consumer demand and general market uncertainty. The World Health Organization announced on 5 May 2023, that COVID-19 is now an established and ongoing health issue which no longer constitutes a public health emergency of international concern. However, the extent of the impact of the events surrounding the pandemic on global and local economies, financial markets, and sectors in which the Company operates remain volatile at this point.

13. Subsequent Events

Beginning in January 2020, Management evaluated all events that occurred from 01 October 2017 through 27 June 2023, the date the financial statements were available to be issued. During the period, the Company did not have any subsequent events requiring recognition or disclosure in the financial statements.