



Government of the Republic of Trinidad and Tobago

MINISTRY OF FINANCE

CENTRAL TENDERS BOARD

EXPRESSIONS OF INTEREST NOTICE

CONSULTING SERVICES FOR THE DESIGN, IMPLEMENTATION, MAINTENANCE AND SUPPORT OF A PORT COMMUNITY SYSTEM FOR THE MINISTRY OF TRADE AND INDUSTRY, GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO (GORTT), INTER-AMERICAN DEVELOPMENT BANK (IDB) LOAN# 3575/OC-TT

Country:	Trinidad and Tobago
Project:	Strengthening of the Single Electronic Window For Trade and Business Facilitation
Sector:	Trade
Institution:	Ministry of Trade and Industry
Loan No.	3575/OC-TT
Deadline Date for Submissions:	<u>Thursday, April 16, 2020</u>

The Government of the Republic of Trinidad and Tobago has received financing from the Inter-American Development Bank (IDB) for the Project, *Strengthening of the Single Electronic Window (SEW) for Trade and Business Facilitation*. Funding received for the project shall be applied to the above mentioned Consultancy.

The General Objectives of this Consultancy are to design, implement, maintain and support a Port Community System (PCS) for Trinidad and Tobago. The PCS will facilitate port logistics, international and domestic trade and the exchange of information between private and public entities thereby reducing time and costs in these processes.

The System will provide a platform that will allow transactions relating to the planning, management and execution of arrival, berthing and departure of ships in port and loading, unloading, delivery, pick up and transport of cargo and containers. The platform will be implemented and deployed for the Port of Point Lisas and Port of Port of Spain, and shall be required to connect and interoperate with the Single Electronic Window Platform (TTBizlink), Custom' system (ASYCUDA), authentication system (TTConnect ID solution), and ports systems (NAVIS).

The Scope of Services for the Consultancy include the following:

- i. Functional Analysis
- ii. Software acquisition and development

- iii. Detailed Design of modules on the platform
- iv. Detailed Technological Infrastructure Design
- v. Functional architecture design and PCS implementation plan
- vi. Configuration, testing and evolution, documentation, training and deployment of the PCS modules; and
- vii. Maintenance and Support PCS

In this regard, the Central Tenders Board (CTB), on behalf of the Executing Agency, the MTI, invites eligible consulting firm(s) to indicate their interest in providing the Consulting Services. Interested firm(s) must provide information to substantiate their ability to perform the Consulting Services. Submissions shall include, at a minimum, a company profile inclusive of a signed transmittal letter and project summary of experience in similar projects (brochures, reference links of clips highlighting recent work, posters, brochures, radio ads etc., Facebook content etc.) of similar assignments, experience in similar conditions, availability of appropriate skills amongst staff, financial capability, etc.) Firms are also asked to include any risks and challenges they may have encountered in the design and implementation of PCS's implemented as well as, the features and functionalities of their PCS software and systems.

This Consultancy requires the Consulting Firm(s) to have the specific experience and/or capabilities and must substantiate such in the following areas:-

- (i) Minimum of five (5) years' experience in:
 - a. Design, Implementation, Maintenance and Support of Port Community Systems (PCS); and
 - b. Development, maintenance and support for information systems for large-scale port logistics for container management, foreign trade, etc., involving several companies, dispatchers, and public agencies, to coordinate their import and export business activities

Note: For each job, indicate: location, scope of services (including type of modules implemented) including duration of the project implementation and maintenance and support, year, approximate breakdown of cost for implementation, maintenance and support of the contract, dimension of the working teams for development, maintenance and support, application of the architecture and the technologies required in the execution of the project.

- (ii) At least two (2) similar projects conducted within the last seven (7) years – with at least one (1) similar project with an amount of more than 2 million US dollars.
- (iii) Qualifications of Key Consultants

Any clarification/queries should be directed to the Officer at Address *two (2)* below from **Monday to Friday between 8:00 a.m. to 4:00 p.m. (local time)**.

- i) The duration of the assignment is **approximately** 24 calendar months for implementation and 36 months of maintenance and support.

Shortlist shall comprise six firms with a wide geographic spread, with no more than two firms from any one country. For the purpose of establishing the shortlist, the nationality of a firm is that of the country in which it is legally incorporated or constituted and in the case of a Joint Venture, the nationality of the firm

appointed to represent it.

Consulting Firm(s) which do not provide detailed information on its specific experience and/or capabilities as identified in (i)-(iii) above in the Design, Implementation, Maintenance and Support of a Port Community System and provide only general information on its e-government experience shall not be short-listed.

The Expressions of Interest is open to all eligible firms as defined in the IDB's policies which can be accessed at website: <http://www.iadb.org/procurement>. *Consultants will be selected in accordance with the procedures set out in the Inter-American Development Bank: Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank (GN 2350-9).*

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy. Note, for the purpose of evaluation at this EOI stage the qualifications and experience of the sub-consultancy will not be considered.

A Consultant will be selected in accordance with the *Quality Based Selection (QBS)* method set out in the Consultant Policies (GN 2350-9).

An **original and six (6) copies** of the data must be submitted in sealed envelope(s) clearly marked:-

“EXPRESSION OF INTEREST FOR CONSULTING SERVICES FOR THE DESIGN, IMPLEMENTATION, MAINTENANCE AND SUPPORT OF A PORT COMMUNITY SYSTEM FOR THE MINISTRY OF TRADE AND INDUSTRY, GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO (GORTT) INTER-AMERICAN DEVELOPMENT BANK (IDB) LOAN# 3575/OC-TT”

Envelopes must be addressed to the Chairman, Central Tenders Board at *Address one (1)* below and deposited in the **BROWN** Tenders Box located in the lobby of the Board's Office not later than **1:00 p.m. (local time) on Thursday, April 16, 2020.**

Submissions will be opened shortly thereafter. An authorised representative of the firm may attend the opening at *Address one (1)* below.

Address (1) Chairman Central Tenders Board 116 Frederick Street PORT OF SPAIN Republic of Trinidad and Tobago Tel: 1-868-625-3565 Email: mofctb@gov.tt	Address (2) Gaynelle Abraham-Brathwaite Programme Manager Project Implementation Unit- Strengthening of the Single Electronic Window for Trade and Business Facilitation Ministry of Trade and Industry Level 9, Nicholas Tower 63-65 Independence Square PORT OF SPAIN Republic of Trinidad and Tobago Tel. No. 1-868- 625-4516 Ext 2933 Email: PIUSEW@gov.tt
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Consultants should note that the dimensions of the **slot** in the Tenders Box are **37.5 cm x 5.5 cm** and as such, documents should be packaged accordingly.

The Central Tenders Board does not bind itself to accept any submission.

The Central Tenders Board reserves the right to cancel the Request for Expressions of Interest in its entirety or even partially, without defraying any cost incurred by any firm in the preparation and submission of such Expressions of Interest.

Late submissions will not be considered under any circumstances.

Interested firms are advised that the Expressions of Interest Notice will be advertised on the United Nations Development Business (UNDB) Website, the IDB Website and the Ministry of Finance Website: <http://www.finance.gov.tt>

Philbert Alexander
Deputy Chairman
Central Tenders Board
Government of the Republic of
Trinidad and Tobago

CTB: 16/4/157
February 27, 2020