

TENDER NOTICE

CENTRAL TENDERS BOARD

Supply, Delivery and Commissioning of Laptops, Laptop Bags and Storage and Charging Carts to Secondary Schools and Institutions for the Ministry of Education

Tenders are invited for the Supply, Delivery and Commissioning of Laptops, Laptop Bags and Storage and Charging Carts to Secondary Schools and Institutions for the Ministry of Education.

Tender documents can be obtained during normal working hours at the Central Tenders Board's Office, 116 Frederick Street, Port of Spain.

Any further technical information can be obtained during normal working hours from Mr. Stellan Ragbir, Manager, ICT Division, Ministry of Education at Telephone No: 622-2181 Ext. 1833 or 2136.

A **Pre-Tender Meeting** will be held for prospective tenderers at **10:00 a.m.** on **Friday January 26, 2018** at the Ministry of Education, Education Towers, Building A, 4th Floor Conference Room, #5 St. Vincent Street, Port of Spain.

Tenders must be accompanied by the following:

- (i) **Valid Income Tax and Value Added Tax Clearance Certificates** issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender.
- (ii) **A Valid Certificate of Compliance** issued in accordance with the National Insurance Act.

The original and six (6) copies of the Tender should be placed in sealed envelopes, addressed to the **Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain** and clearly marked on the outside: -

“Supply, Delivery and Commissioning of Laptops, Laptop Bags and Storage and Charging Carts to Secondary Schools and Institutions for the Ministry of Education”

Envelopes must be deposited in the **BROWN** Tenders Box, located in the lobby of the Board's Office, 116 Frederick Street, Port of Spain, not later than **1:00 p.m.** on **Thursday February 08, 2018.**

Tenderers should note that the dimensions of the **slot** of the Tenders Box are *37.5 cm x 5.5 cm* and as such, tenders should be packaged accordingly.

Tenders will be opened shortly thereafter. The tenderer or an authorized representative may be present at the opening.

Late tenders will not be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

The Central Tenders Board reserves the right to cancel the present notice in its entirety or even partially, without defraying any cost incurred by any firm in submitting its tender.

Prospective tenderers are advised that they can visit website <http://www.finance.gov.tt> for all published Tender Notices.

Tara Dhaniram-Gowandan
Chairman
Central Tenders Board

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