

TENDER NOTICE

CENTRAL TENDERS BOARD

TENDER FOR THE PROVISION OF JANITORIAL AND SECURITY SERVICES AT VARIOUS LOCATIONS FOR THE SIPARIA REGIONAL CORPORATION, MINISTRY OF LOCAL GOVERNMENT FOR A PERIOD OF ONE (1) YEAR

Tenders are invited for the Provision of Janitorial and Security Services at the following locations for the Siparia Regional Corporation, Ministry of Local Government for a period of one (1) year:

Janitorial Services: Package 1

- Administrative Building Compound
- Grell Street Building
- Municipal Police Building
- Plaza Siparia Building

Security Services: Package 2

- Administrative Building & Compound
- Grell Street Building
- Siparia Market
- Fyzabad Market
- Cremation Site
- La Brea Abattoir
- La Brea Sub Office
- Palo Seco Market
- Cedros Sub Office
- La Brea Market
- Daisy Voisin Hub

Tender documents can be obtained during normal working hours at the Central Tenders Board's Office, 116 Frederick Street, Port of Spain Telephone No. 625-4330, Fax No. 625-1809.

Tenderers are required to pay a tender deposit of **five hundred dollars (\$500.00) for each package** payable by cash or certified cheque to the Director of Contracts, Central Tenders Board. This deposit will be received from **Monday to Friday between the hours of 9.00 a.m. to 12.00 noon and 1.00 p.m. to 3.00 p.m.** The original receipt must be attached to the tender.

Any further technical information may be obtained during normal working hours from Mr. Daniel Abraham, County Superintendent, Siparia Regional Corporation, High Street, Siparia at Telephone No: 374-9139

A Pre-tender meeting will be held for prospective tenderers on Monday 28th September, 2015 at 9:00 a.m. at the Siparia Regional Corporation, High Street, Siparia. This will be followed by site visits to the under-mentioned facilities on the dates specified hereunder:

Date	Location
Janitorial Services – Monday 28th September, 2015 at 9:30 a.m.	<ul style="list-style-type: none">• Administrative Building Compound• Grell Street Building• Municipal Police Building• Plaza Siparia Building
Security Services – Tuesday 29th September, 2015 at 9:00 a.m.	<ul style="list-style-type: none">• Administrative Building & Compound• Grell Street Building• Siparia Market• Fyzabad Market• Cremation Site• La Brea Abattoir• La Brea Sub Office• Palo Seco Market• Cedros Sub Office• La Brea Market• Daisy Voisin Hub

Tenders must be accompanied by the following:

- (i) Valid Income Tax and Valued Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender.
- (ii) A Valid Certificate of Compliance issued in accordance with the National Insurance Act.

The original and five (5) copies of the relevant Tender should be addressed to the Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain and placed in sealed envelopes clearly marked on the outside: -

“Tender for the Provision of Janitorial Services (Package 1) for the Siparia Regional Corporation, Ministry of Local Government for a period of one (1) year

OR

“Tender for the Provision of Security Services (Package 2) for the Siparia Regional Corporation, Ministry of Local Government for a period of one (1) year

Tenders must be deposited in the **BROWN** Tenders Box, located in the lobby of the Board's Office not later than **1:00 p.m. on THURSDAY October 15th, 2015.**

Tenders will be opened shortly thereafter. The tenderer or a representative may be present at the opening.

Tenderers should note that the dimensions of the **SLOT** of the Tenders Box are **37.5 cm x 5.5 cm** and, as such, tenders should be packaged accordingly.

Late tenders will not be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

The Central Tenders Board reserves the right to cancel the bidding process in its entirety or even partially, without defraying any cost incurred by any firm in submitting their tender.

Prospective tenderers are advised that they can visit website <http://www.finance.gov.tt> for all published Tender Notices.

**Jenepha Khan
Deputy Chairman
Central Tenders Board**

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