

TENDER NOTICE

CENTRAL TENDERS BOARD

Request for Proposals for the Design and Construction of Infrastructure to Facilitate the Installation of an Automated Weather Observing System (AWOS) at the Piarco Aerodrome for the Meteorological Services Division, Ministry of the Environment and Water Resources

Proposals are invited for the Design and Construction of Infrastructure to Facilitate the Installation of an Automated Weather Observing System (AWOS) at the Piarco Aerodrome for the Meteorological Services Division (MSD), Ministry of the Environment and Water Resources.

Bid documents can be collected during normal working hours at the Central Tenders Board's Office, 116, Frederick Street, Port of Spain. Telephone No. 625 - 4330. Fax 625-1809.

Any further technical information can be obtained during normal working hours from Mr. Alison Lakhiram, Meteorological Equipment Repair Supervisor, Meteorological Services Division, Piarco International Airport, Piarco. Telephone No: 669-5465.

Bidders are required to pay a tender deposit of **Two Thousand Dollars (\$2,000.00)** by cash or certified cheque made payable to the Director of Contracts, Central Tenders Board, 116 Frederick Street, Port of Spain. This deposit will be received from Monday to Friday between the hours of **9.00 a.m. to 12:00 noon and 1:00 p.m. to 3:00 p.m.** The **original** receipt must be attached to the proposal.

At the time of purchase of the Bid Document, bidders are required to provide the names and contact information of their representatives who will attend the site visit. This is in order to facilitate access to the site.

A pre-bid meeting followed by a site visit will be held for prospective bidders on **Friday February 27th 2015 at 9.00 a.m.** at the office of the Meteorological Services Division (MSD), Piarco International Airport. Bidders are required to convene at the Meteorological Services Division (MSD), Rawinsonde Building, Piarco International Airport South Terminal, Piarco (*Next to Trinidad & Tobago Airguard*) and will be shuttled by MSD personnel to visit the site.

Proposals must be accompanied by:

- (i) Valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender;
- (ii) Valid Certificate of Compliance issued in accordance with the National Insurance Act and;
- (iii) A Bid Security (*stamped by the Board of Inland Revenue*) in the sum of Two Hundred Thousand Dollars (\$200,000.00).

The **original** and **five (5) copies** each of the Technical and Financial Proposals should be placed in sealed envelopes and deposited in the **BROWN** Tenders Box, located in the lobby of the Board's Office not later than **1.00 p.m. on Thursday 19th March, 2015.**

Envelopes must be addressed to the **Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain** and clearly marked on the outside:-

ENVELOPE 1 – TECHNICAL PROPOSAL

“REQUEST FOR PROPOSALS FOR THE DESIGN AND CONSTRUCTION OF INFRASTRUCTURE TO FACILITATE THE INSTALLATION OF AN AUTOMATED WEATHER OBSERVING SYSTEM (AWOS) AT THE PIARCO AERODROME FOR THE METEOROLOGICAL SERVICES DIVISION, MINISTRY OF THE ENVIRONMENT AND WATER RESOURCES”

ENVELOPE 2 – FINANCIAL PROPOSAL

“REQUEST FOR PROPOSALS FOR THE DESIGN AND CONSTRUCTION OF INFRASTRUCTURE TO FACILITATE THE INSTALLATION OF AN AUTOMATED WEATHER OBSERVING SYSTEM (AWOS) AT THE PIARCO AERODROME FOR THE METEOROLOGICAL SERVICES DIVISION, MINISTRY OF THE ENVIRONMENT AND WATER RESOURCES”

THE NAME AND ADDRESS OF THE FIRM MUST BE PRINTED ON ENVELOPE 2 – FINANCIAL PROPOSAL.

Bidders should note that the dimensions of the **slot** in the Tenders Box are **37.5 cm x 5.5 cm** and as such, proposals should be packaged accordingly.

The Technical Proposals will be opened shortly thereafter. The bidder or an authorized representative may be present at the opening.

Late bids will **NOT** be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other proposal.

The Central Tenders Board reserves the right to cancel the bidding process in its entirety or partially, without defraying any cost incurred by any firm in submitting their proposal.

Prospective bidders are advised that they can visit website <http://www/finance.gov.tt> for all published Tenders Notices.

JENEPHA KHAN
Chairman
Central Tenders Board

CTB: 15/1/11
February 09, 2015.